

Job Title:

Packaging Technician

Job Overview:

The Packaging Technician provides support to the Packaging Team Lead by maintaining product quality through various packaging processes. This position works in a timely manner and strives to increase the productivity of the packaging department.

Reports to:

Post-Harvest Team Lead

Essential Responsibilities:

- Responsible for coordinating daily tasks.
- Required to work with scientific scales and must follow proper calibration requirement at the beginning of each day to ensure accuracy
- Expected to package finished cannabis products including but not limited to concentrates, cartridges, and edibles as well as all outer packaging and labeling while reducing waste.
- Ability to stay focused for long periods of time on a single task.
- Must always be monitoring and checking product for flaws, contamination, sugaring, discoloration, anything out of the ordinary.
- Expected to work well independently and not get sidetracked.
- Must always wear proper lab attire while working with products (gloves, goggles, face mask, hair net, non-slip shoes, and clean lab jackets.)
- Assist shipping and fulfillment manager in final order fulfillment steps.
- Other packaging/inventory duties as needed or as assigned.

Qualifications:

- Excellent organizational, time management, and communication skills.
- Ability to work cross-functionally with multiple departments without direct authority in a fast-paced environment.
- Strong critical thinking and problem-solving skills.
- High attention to detail.

Qualification Requirements:

- To perform this job successfully, the employee must be able to perform each essential responsibility and duty satisfactorily.
- Must have good physical/manual dexterity.
- Maintain appropriate personal and work environment hygiene.
- Must be at least 18 years of age.
- Ability to pass a drug test.
- Ability to pass a state and federal criminal background check.

Education/Experience:

- High school diploma or GED
- Cannabis: 1 Year (preferred)

Physical Demands:

- The physical demands described below are representative of those that must be met to successfully perform the essential responsibilities and duties of this job.
- Regularly required to do the following activities:
 - o Stand dynamically for long periods without a break .
 - o Use hands to finger, handle, and/or feel; the ability to type, pick, pinch with fingers, seize, hold, grasp, or turn with hands and perceive attributes of objects and materials such as size, shape, temperature, or texture, by touching with fingertips.
 - o Maintain balance while walking, standing, or crouching.
 - o Twist upper torso.
 - o Reach up and out with hands and arms.
 - o Lift up to 10-50 pounds and carry a distance of one hundred feet.